

CLERK'S ANNUAL QUESTIONNAIRE FOR YEAR ENDING DECEMBER 31, 2010
Return to Presbytery Clerk By _____ 2011

NAME OF CHURCH		MAILING ADDRESS OF CHURCH	
LOCATION OF CHURCH: CITY OR TOWN		LOCATION OF CHURCH: STATE	
CHURCH PIN	PRESBYTERY	SYNOD	

Clerks of Session May Find it Necessary to Consult with Pastors, Treasurers, or Other Leaders on Some Questions

The reason for asking each question can be found on the back page.

Form may be completed on the web: www.pcusa.org/clerks2010

Guest Preachers

- Q-1. The 1999 General Assembly urged all congregations to *invite* racial-ethnic ministers to preach during Sunday worship services at least annually. Did your congregation invite a racial-ethnic minister (other than your pastor if he or she is a racial-ethnic minister) to preach during 2010?
- 1 Yes → Q-1a. If yes, on how many Sundays did a racial-ethnic minister serve as guest preacher? (If all invitations were turned down, enter "0"—zero.) _____
- 2 No → Q-1b. If no, when was the last time your congregation invited a racial-ethnic minister to preach there?
- 1 During 2009 4 7-9 years ago
- 2 2-3 years ago 5 10 years ago or more
- 3 4-6 years ago 6 Never/don't know

Environmental Ministries

- Q-2. Does your congregation have a stewardship of creation, care for creation, "earth care," or other "green" committee that focuses on environmental issues?
- 1 Yes → Q-2a. Name of contact person for this committee: _____
- 2 No E-mail of this person: _____
- (please print)*
- Q-2b. Would the contact person for this committee like to receive a monthly electronic newsletter from the PC(USA) Environmental Ministries office?
- 1 Yes
- 2 No
- 3 Already receives that newsletter
- Q-3. Did your congregation celebrate Earth Day Sunday last year (on a Sunday near April 22, 2010)?
- 1 Yes
- 2 No
- Q-4. Congregations that are committed to holistic earth care and have completed earth care projects or activities in the areas of worship, education, facilities, and outreach can apply to be certified as Earth Care Congregations. Would your congregation be interested in becoming certified as an Earth Care Congregation?
- 1 Yes
- 2 No
- 3 Not sure
- Q-5. Has your congregation undertaken any environmental projects or "green" updates to its facilities in the past *two* years?
- 1 Yes → Q-5a. If yes, would your congregation be willing to share information about these projects with the Environmental Ministries office for posting on their website or blog?
- 2 No
- 1 Yes
- 2 No

Mission

Q-6. In the past 12 months, did your congregation provide any of the following services for your congregation's members or for people in your community? (Mark **all** that apply.)

- 1 Housing for senior citizens (nursing homes, assisted living)
- 2 Housing for other groups (crisis, youth shelters, homeless, students)
- 3 Other senior citizen programs or assistance (Meals on Wheels, transportation)
- 4 Prison or jail ministry
- 5 Care for persons with disabilities (skills training, respite care, home care)
- 6 Counseling or support groups (marriage or bereavement counseling, parenting programs, women's groups)
- 7 Substance abuse or 12-step recovery programs
- 8 Other programs for children and youth (job training, literacy program, scouting, sports)
- 9 Programs or activities for college students
- 10 Emergency relief or material assistance (free meals, food, clothes for the needy)
- 11 Financial literacy programs or other help with budgeting, debt management, or investing
- 12 Health-related programs and activities (blood drives, screenings, health education)
- 13 Programs or services for persons with HIV or AIDS
- 14 Immigrant support activities (English as a second language, refugee support, interpreting service)
- 15 Activities for unemployed people (preparation for job seeking, skills training)
- 16 Voter registration or voter education
- 17 Community organizing or neighborhood action groups
- 18 Political or social justice activities (civil rights or human rights)
- 19 Public policy advocacy
- 20 Animal welfare or environmental activities
- 21 Other welfare, community service, or social action activities not mentioned above
- 22 Sporting activities or teams (intramural teams)
- 23 Arts, music, or cultural activities or programs
- 24 Hobby or craft groups
- 25 Other social, recreational, or leisure activities
- 26 Transportation to bring people to worship services
- 27 All other (please specify): _____

Q-7. Is your congregation involved in any mission work **outside** your local community?

- 1 Yes → Q-7a. If so, where? (Check **all** that apply.)
- 2 No
 - 1 Domestic (inside the United States but beyond your local community)
 - 2 International (outside of the United States)

Music Ministries

Q-8. Does your congregation have a person who oversees its music program (that is, someone who coordinates: the use of piano, organ, or other instruments in worship; choirs or bands; other musicians; or other musical offerings)?

- 1 Yes → Q-8a. If yes, please provide the name and e-mail address of the person responsible for this ministry:
- 2 No

Name of person: _____

E-mail of this person: _____

(please print)

History

Q-9. Does your church have a history committee or members who study, track, or preserve the history of your congregation? (Check **all** that apply.)

- 1 Yes, congregational history committee
- 2 Yes, other member/members who actively study, track, or preserve the congregation's history
- 3 No
- 4 Not sure

Q-10. If yes, please provide the name and contact information of someone who is actively involved in studying, tracking, or preserving the history of your congregation. (**Please print.**)

Name: _____ E-mail: _____

Street: _____ City: _____ State: _____ Zip: _____

Financial Information

Q-18. Does your congregation have a loan or loans with any of the following groups or institutions? (Check *all* that apply and indicate the approximate balance and interest rate on loans in each category.)

	Approximate Balance:	Interest Rate (%):
<input type="checkbox"/> 1 Banks or financial institutions	\$ _____	_____
<input type="checkbox"/> 2 Presbyterian Investment & Loan Program (PILP).....	\$ _____	_____
<input type="checkbox"/> 3 General Assembly Loan Program.....	\$ _____	_____
<input type="checkbox"/> 4 Presbytery or Synod.....	\$ _____	_____
<input type="checkbox"/> 5 Other (specify): _____	\$ _____	_____
<input type="checkbox"/> 6 No loans		

Q-19. Does your congregation plan to expand or renovate your facilities within the next two years?

- | | | |
|--------------------------------------------|---|-------------------------------------------------------------------------------------|
| <input type="checkbox"/> 1 Yes, definitely | → | Q-19a. What is the estimated cost of the project(s) (if known)? \$ _____ |
| <input type="checkbox"/> 2 Yes, possibly | | |
| <input type="checkbox"/> 3 No | | Q-19b. Will this project require a capital campaign (a special fundraising effort)? |
| | | <input type="checkbox"/> 1 Yes, definitely |
| | | <input type="checkbox"/> 2 Yes, possibly |
| | | <input type="checkbox"/> 3 No |

Q-20. Does your congregation currently have funds in any of the following financial instruments? (Check *all* that apply and indicate the approximate amount invested in each.)

	Approximate Amount Invested:
<input type="checkbox"/> 1 Certificates of deposit	\$ _____
<input type="checkbox"/> 2 Money market accounts	\$ _____
<input type="checkbox"/> 3 Bonds or treasuries	\$ _____
<input type="checkbox"/> 4 Stocks or mutual funds	\$ _____
<input type="checkbox"/> 5 Savings accounts.....	\$ _____
<input type="checkbox"/> 6 Other (please specify): _____	\$ _____
<input type="checkbox"/> 7 None of the above → <i>Skip past Q-21</i>	

Q-21. Who manages your funds? (Check *all* that apply.)

- 1 A brokerage/investment firm
- 2 New Covenant Funds/Presbyterian Foundation
- 3 A bank
- 4 We manage our own portfolio
- 5 Other (please specify): _____

**Questions? Call Research Services at 888-728-7228 ext. 2040. Thank you for completing this survey.
Responses can be submitted on the web: www.pcusa.org/clerks2010**

Reasons for These Questions:

- Guest Preachers:** The Office of the General Assembly asks these questions in response to a General Assembly mandate.
- Environmental Ministries:** The PC(USA) Environmental Ministries Office is interested in learning how congregations are involved in environmental issues. E-mails are collected to send monthly electronic newsletters to those interested.
- Mission:** The Office of Public Witness in Washington is interested in learning about congregational involvement in mission work outside the local community and the types of local mission in which congregations are involved.
- Music Ministries:** The Presbyterian Association of Musicians wants to learn how many congregations have a music program and be able to contact music directors.
- History:** The Presbyterian Historical Society would like to connect with congregational historians.
- Hymnals:** The Presbyterian Publishing Corporation would like to assess interest in an upcoming hymnal, including the formats that congregations are interested in.
- Bequests and Major Gifts:** The Presbyterian Church Foundation asks these questions to learn about congregational giving trends and needs.
- Financial Information:** The Presbyterian Investment & Loan Program asks these questions to determine which churches might benefit from PILP's low-cost loans and investment products.